

THE BIGGBY® COFFEE HOME OFFICE IS HIRING!



WE'RE LOOKING FOR:

Data Coordinator

Senior Developer

BOSS Administrator

Click on a name to learn more!

B happy • have fun • make friends • love people • drink great coffee

WHAT ARE THE BENEFITS OF WORKING AT THE HOME OFFICE?

Paid Time Off*

- Up to 17 PTO days per year
- 1 week vacation on your first day
- All standard holidays (and then some)!
- 3 month paid leave of absence (after every 5 years)

Health Care for a very low contributory cost*

Retirement Plan with employer match

Gym membership in the building

FREE Coffee at the Home Office

Training Center

*For all full-time positions

Resumes should be sent to jobs@biggby.com.

Include the job title in the Subject line.



**Job Opening at the
BIGGBY COFFEE Home Office**

**2501 Coolidge Road, Suite 302
East Lansing, MI 48823**

Title: Data Coordinator

Type: Full Time

Salary: \$12.90/hourly
Health, Retirement & Other Benefits offered
Free coffee, of course!

To Apply: send your resume to jobs@biggby.com before June 30th, 2017. Please include the job title in your submission.

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Global Orange Development, LLC is an Equal Opportunity Employer.

JOB DESCRIPTION

Data Coordinator

Description: The Data Specialist is responsible for managing databases, software, and reporting for the Home Office, BIGGBY® stores, and our customers—an eye for detail and comfort with computers are key characteristics.

Direct Supervisor: Director of the Brains Sphere

Responsibilities and Duties:

- Help Perform Aloha POS updates
 - Maintain the item database, adding new items and making changes per POS Update Requests across all supported price tiers
 - Maintain panels and modifier screens, adding new buttons and making changes as needed
 - Roll out updates to the field, communicating changes and downloading the update to stores
- Develop and update reports
 - Create or update SSRS or raw data reports to support operational needs
- Database Management
 - Create entries, eliminate duplicates, and cull data from databases
- Provide data support to other departments
 - Looking up requested information in existing databases
 - Troubleshooting missing or mismatched data

Preferred Experience:

- Must be able to demonstrate the ability to navigate standard formatting and functions within the Microsoft Office suite, including: Excel, Outlook, Word and Power Point.
- At least one year experience with SQL is required.
- Experience with Microsoft Access or SQL Server Reporting Services is a plus.
- Experience with NCR's Aloha POS software is a plus.

Requirements:

- This position requires the ability to communicate effectively in written and spoken English.
- Expressing or exchanging ideas by means of spoken word.
- Perceiving the nature of sounds at normal speaking levels with or without correction, and having the ability to receive detailed information through oral communication.
- Close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; extensive reading.
- Exerting up to 20 pounds occasionally and/or up to 10 pounds frequently.



**Job Opening at the
BIGGBY COFFEE Home Office**

**2501 Coolidge Road, Suite 302
East Lansing, MI 48823**

Title: Senior Developer

Type: Full Time

Salary: \$41611/annually
Health, Retirement & Other Benefits offered
Free coffee, of course!

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JOB DESCRIPTION

Senior Developer

Description:

The Senior Developer, in order to make the BIGGBY® Franchise community have the most up-to-date software, is a self-motivated, detail-oriented problem-solver. They design and maintain BIGGBY® COFFEE's internal applications and server infrastructure.

Direct Supervisor: Director of the Brains Sphere

Responsibilities and Duties:

- Plan, design, develop, test, deploy, and maintain business applications
- Participate with or lead a team on various software projects
- Extend and/or refactor existing business applications
- Assist Tech Support department in troubleshooting / debugging in-house applications
- Writing technical documentation as needed
- Maintenance of company networking servers as needed
- Other programming projects as requested

Experience:

- Three to five years of programming experience required
- Extensive programming experience in C++ and SQL required
- Experience with medium to high complexity programming projects
- Experience with Qt Framework and QML a plus!
- Experience with SQLite and MySQL a plus!
- Experience with Windows Server and Linux, CentOS/RHEL distributions, Client/Server or distributed applications, Python, Django, Rest APIs, or Subversion is a plus!

Requirements:

- This position requires the ability to communicate effectively in written and spoken English.
- Expressing or exchanging ideas by means of spoken word.
- Perceiving the nature of sounds at normal speaking levels with or without correction, and having the ability to receive detailed information through oral communication.
- Exerting up to 20 pounds occasionally and/or up to 10 pounds frequently.
- Close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; extensive reading.
- Generally works in an office environment
- Flexible scheduling – there are no standard hours of business for the Senior Developer position.



**Job Opening at the
BIGGBY® COFFEE Home Office**

**2501 Coolidge Road, Suite 302
East Lansing, MI 48823**

Title: BOSS Administrator

Type: Full Time

Salary: \$12.90/hour
Health, Retirement & Other Benefits offered
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June 30, 2017. Please include job title in Subject Line.

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JOB DESCRIPTION

BOSS Administrator

Description:

The BOSS Administrator is a self-motivated customer-service oriented individual with skill sets in administrative work and the ability to fulfill product orders for shipping.

Direct Supervisor: BOSS Assistant Manager

Responsibilities and Duties:

- Complete product orders as necessary for franchisees and on-line customers
- Provide the best possible service to franchisees and BIGGBY COFFEE fanatics
- Maintain inventory including preparing purchase orders, receiving product, invoice entry, and keeping appropriate amounts of stock in house.
- Prepare stock for delivery based on orders placed by franchisees and general consumers
- Prepare requested product reports
- Other duties as assigned

Experience:

- Extensive knowledge of Microsoft Office with an emphasis on Word, Excel, and Outlook
- Experience with Dynamics Great Plains a plus
- Experience with inventory management preferred
- Problem solving, process improvement and decision making

Requirements:

- Must demonstrate the ability to communicate effectively in written and spoken English
- Expressing or exchanging ideas by means of spoken word
- Perceiving the nature of sounds at normal speaking levels with or without correction, and having the ability to receive detailed information through oral communication.
- Close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; extensive reading.
- Exerting up to 50 pounds frequently and/or up to 75 pounds occasionally
- Ability to operate a hydraulic pallet jack